



**Bakersfield  
Health Careers**  
BAKERSFIELD ADULT SCHOOL

**2023-2024**

# MEDICAL ASSISTANT

## About the Medical Assistant (CMA)

Medical Assistants greet patients in medical offices or other medical settings where they help doctors with examinations and treatments. They administer vaccinations, run routine lab tests such as urinalysis and blood counts. They may take blood pressure readings and take temperatures. Medical assistants may instruct patients about medication and self-treatment. They prepare treatment rooms for patient examinations and sterilize and arrange instruments and equipment used in treatment and diagnosis. They check office and lab supplies and keep the waiting, consulting, and examination rooms neat and orderly.

## SESSION ONE

AUGUST 16, 2023 - OCTOBER 27, 2023

## SESSION TWO

NOVEMBER 13, 2023 - FEBRUARY 16, 2024

## SESSION THREE

MARCH 4, 2024 - MAY 24, 2024



### HOURS

Monday - Friday  
7:30 am to 2:10 pm



**\$1,000.00**

### FEE SCHEDULE:

Payment 1 \$400  
Payment 2 \$300  
Payment 3 \$300

Textbooks, scrubs, CPR certification, background check, physical, TB and drug testing included.

Eligible applicants may qualify for financial assistance



### REQUIREMENTS

- Minimum of 18 years of age
- High school diploma/GED
- Mandatory orientation
- Clear DOJ/FBI Background Check
- Pass Drug Screen, Physical, TB Test
- Valid California ID/DL
- S.S. Card or "Right to Work" in USA
- Lift, bend, stoop, walk, stand as necessary for job duties
- Up-to-date immunizations required by clinical sites (including MMR, HEP B TDAP, Varicella, Flu, Covid-19)



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